# THE RAMARAJU SURGICAL COTTON MILLS LIMITED

Manufacturers of Antiseptic Dressings

14<sup>th</sup> July, 2023

F.No. MSEI /2023-24\_31

Head-Listing, **Metropolitan Stock Exchange of India Limited** Building A, Unit 205A, 2nd Floor, Piramal Agastya Corporate Park, L.B.S Road, Kurla West, Mumbai - 400 070.

#### Symbol: RAMARAJU

Dear Sir,

Sub: Notice of Postal Ballot

# Ref: Submission of information Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations. 2015

In compliance to the provisions of Regulation 30 of SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015 we enclose herewith the Notice of Postal Ballot seeking approval of shareholders of the company for the appointment and regularization of Shri.P.A.Ramasubramania Raja (DIN: 10157477) as Director in the category of Independent Non-Executive Director of the Company for a period of five years with effect from 24<sup>th</sup> May, 2023.

The Notice of Postal Ballot was dispatched electronically on 13<sup>th</sup> July, 2023 to the eligible shareholders as on 07<sup>th</sup> July, 2023. The Notice Postal Ballot is also available on the Company's website <u>www.ramarajusurgical.com</u>

This is for your kind information and records.

Thanking you,

Yours faithfully,

For The Ramaraju Surgical Cotton Mills Limited,

N.R.K.Ramkumar Raja Managing Director ביפאני אול און און און און און און און Encl.: As above



P.O. Box : 2, 119, 120, P.A.C. Ramasamy Raja Salai, Rajapalayam - 626117. Virudhunagar District. Tamil Nadu, India. Ph : (0)91-4563-235904 E-mail : rscm@ramcotex.com, rscm@bsnl.in Web: www.ramarajusurgical.com CIN : L17111TN1939PLC002302 GSTIN : 33AAACT4308D1ZX



## DRAFT NOTICE OF POSTAL BALLOT [Pursuant to Section 110 of the Companies Act, 2013, read with Rule 20 & 22 of the Companies (Management and Administration)] Rules, 2014

### Dear Shareholders,

**NOTICE** is hereby given pursuant to Section 110 read with Section 108 and other applicable provisions, if any, of the Companies Act, 2013, ('the Act') (including any statutory modification(s) or re-enactment(s) thereof for the time being in force), read with Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014, ('Rules'), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations') and the Secretarial Standard - 2 on General Meetings issued by the Institute of Company Secretaries of India ('SS-2'), each as amended, and in accordance with the requirements prescribed by the Ministry of Corporate Affairs ('MCA') vide its General Circulars dated April 8, 2020, April 13, 2020, June 15, 2020, September 28, 2020, December 31, 2020, June 23, 2021, December 8, 2021, December 14, 2021, May 5, 2022 and December 28, 2022 (collectively referred to as 'MCA Circulars'), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), Secretarial Standard on General Meetings ("SS-2") issued by the Institute of Company Secretaries of India and pursuant to other applicable laws and regulations, that the Special Resolutions appended below is proposed to be passed by the shareholders of the Company by way of Postal Ballot through electronic remote e-voting ("e-voting"). The Statement pursuant to Section 102(1) and 110 and other applicable provisions of the Act read with the Rules setting out all material facts relating to the resolution mentioned in this Notice of Postal Ballot is annexed hereto.

### **ELECTRONIC COPY OF NOTICE OF POSTAL BALLOT**

In compliance with the above stated MCA Circulars, notice of Postal Ballot is being sent only through electronic mode to those Members whose e-mail addresses are registered with the Company/ Depositories. Hard copy of notice along with Postal Ballot Forms and prepaid business reply envelope will not be sent to the members for this Postal Ballot process and *members are required to communicate their assent or dissent through the remote e-voting system only*.

Members may note that the notice will also be available on the Company's website <u>www.ramarajusurgical.com</u> and website of the Stock Exchange, i.e. Metropolitan Stock Exchange of India Limited at <u>www.msei.in</u> and on the website of CDSL <u>www.evotingindia.com</u>



### **REGISTER TO RECEIVE COMMUNICATIONS ELECTRONICALLY**

- <u>Shareholders holding shares in Physical Mode:</u> In case shares are held in physical mode, Register/ update their email ID, Mobile number and Bank Account details by sending a request letter duly signed by the Shareholder(s) mentioning Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aaadhar Card) by email to investor@cameoindia.com
- <u>Shareholders holding shares in Dematerialised Mode:</u> Register/ update their email ID, Mobile number and Bank Account details with their respective Depository Participant.

The Board of Directors has appointed Mr. M.R.L.Narasimha, a Practicing Company Secretary (CP No.799), Coimbatore as the Scrutinizer for conducting the Postal Ballot and has given his consent to act as Scrutinizer for this postal ballot remote e-voting process, through the e-voting process, in a fair and transparent Manner.

### **IMPORANT DATES- REMOTE EVOTING**

<b>Cut-off date</b> [for determining the Members entitled to vote on the resolution set forth in this Notice]	•••
<b>Remote e-voting period</b> [During this period, members of the Company as on the cut-off date may cast their vote by remote e-voting]	

The Scrutinizer will submit his report, after completion of scrutiny, to the Managing Director of the Company or any person authorized by him. The results of e-voting will be announced on or before Friday, 18<sup>th</sup> August, 2023 and will be displayed on the Company's website <u>www.ramarajusurgical.com</u> and will also be communicated to the Stock Exchanges and Central Depository Services (India) Limited ("CDSL").



#### SPECIAL BUSINESS

#### **RESOLUTION NO: 1**

To consider and to give assent / dissent for passing the following resolution as a **Special Resolution:** 

"**RESOLVED THAT** pursuant to the provisions of Section 152 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act"), the Companies (Appointment and Qualifications of Directors) Rules, 2014 ("the Rules") (including any statutory modification(s) or re-enactment thereof), Shri. P.A. Ramasubramania Raja (DIN: 10157477) who was appointed by the Board of Directors as an Additional Director of the Company with effect from 24<sup>th</sup> May, 2023 in terms of Section 161 of the Act and the Articles of Association of the Company and who is eligible for appointment as a Director, be and is hereby appointed as a Director of the Company."

"**RESOLVED FURTHER THAT** pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and other applicable provisions of the Act, if any, read with Regulation 17 and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment thereof), the appointment of Shri. P.A. Ramasubramania Raja (DIN: 10157477) as an Independent Director of the Company, not liable to retire by rotation, for a period of Five consecutive years from 24<sup>th</sup> May, 2023 to 23<sup>rd</sup> May, 2028, be and is hereby approved."

"**RESOLVED FURTHER THAT** the Board of Directors of the Company (hereinafter referred to as "the Board", which term shall include any committee(s) constituted or to be constituted by the Board to exercise the powers conferred on the Board by this Resolution) be and is hereby authorized to take such steps and do and perform all such acts, deeds, matters and things, as may be considered necessary, proper or expedient to give effect to this resolution."

By order of the Board of Directors

Date: 04.07.2023 Place: Rajapalayam N.R.K.Ramkumar Raja Managing Director DIN: 01948373

Registered Office: 119/120, PAC Ramasamy Raja Salai, Rajapalayam – 626117 Telephone: +91 4563 235904 website : www.ramarajusurgical.com



#### Notes:

- 1. An explanatory Statement pursuant to Section 102(1) of the Act read with the Rules, setting out all material facts relating to the resolution mentioned in this Postal Ballot Notice is annexed.
- 2. In accordance with the MCA Circulars, this Postal Ballot Notice is being sent only through electronic mode to those members whose name appears on the Register of Members / List of Beneficial Owners as on Friday, 07<sup>th</sup> July, 2023 ("Cut-Off Date") received from the Depositories and whose e-mail address is registered with the Company/Depositories and physical copies of the Postal Ballot Notice along with postal ballot forms and pre-paid business reply envelopes are not being sent to members for this Postal Ballot process.

Institutional / Corporate Shareholders (i.e. other than individuals / HUF, NRI, etc.) are required to send a scanned copy (PDF/JPG Format) of its Board or governing body Resolution/Authorization etc., authorizing its representative to vote through remote e-voting on its behalf. The said Resolution/Authorization shall be sent to the Scrutinizer by email through its registered email address to mrln54@outlook.com.

- Members whose name appears on the Register of Members/ List of Beneficiary Owners as on Friday, 07<sup>th</sup> July, 2023 ("Cut-Off Date") will be considered for the purpose of e-voting.
- 4. The e-dispatch of the notice of Postal Ballot shall be announced through an advertisement in at least one English newspaper having country-wide circulation and at least one Tamil newspaper having wide circulation in Virudhunagar District, where the registered office of the Company is situated, and displayed on the website of the Company.
- Member requiring any clarification may contact Mr. Narayan Vijay Gopal, Chief Financial Officer, The Ramaraju Surgical Cotton Mills Limited, PAC Ramasamy Raja Salai, Rajapalayam – 626117 by sending an E-mail to : <u>rscm@ramcotex.com</u>
- 6. All material documents referred to in the explanatory statement will be available for inspection at the registered office of the company during office hours on all working days from the date of dispatch of the Notice and upto 16<sup>th</sup> August, 2023.
- 7. The voting rights of Members shall be in proportion to their shares of the paid-up equity share capital of the Company as on Friday, 07<sup>th</sup> July, 2023 being the cut-off date fixed for the purpose.
- 8. The voting for this Postal Ballot cannot be exercised through proxy.
- 9. The Resolutions, if passed by the requisite majority, will be deemed to have been



passed on the last date specified for remote e-voting i.e. Wednesday, 16<sup>th</sup> August, 2023. Further, resolutions passed by the Members through postal ballot are deemed to have been passed as if they are passed at a General Meeting of the Members

# THE INSTRUCTIONS FOR MEMBERS TO DO REMOTE E-VOTING ARE AS UNDER:

- (i) The voting period begins at 09.00 A.M on Tuesday, 18<sup>th</sup> July, 2023 and ends at 05.00 P.M on Wednesday 16<sup>th</sup> August, 2023 (Both days inclusive). During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date 07<sup>th</sup> July, 2023 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Pursuant to SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

(iii) In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to abovesaid SEBI Circular, Login method for e-Voting and joining virtual meetings for Individual shareholders holding securities in Demat mode is given below:



Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode	<ol> <li>Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are <u>https://web.cdslindia.com/myeasi/home/login</u> or visit <u>www.cdslindia.com</u> and click on Login icon and select New System Myeasi.</li> </ol>
with CDSL	2) After successful login the Easi / Easiest user will be able to see the e- Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.
	<ol> <li>If the user is not registered for Easi/Easiest, option to register is available at cdsl website www.cdslindia.com and click on login &amp; New System Myeasi Tab and then click on registration option</li> </ol>
	4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <u>www.cdslindia.com</u> home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e- Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders holding securities in demat mode with <b>NSDL</b>	<ol> <li>If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: <u>https://eservices.nsdl.com</u> either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting period.</li> <li>2) If the user is not provider for IDeAS as a Service provider to registered for IDeAS as a service provider to registered for IDeAS as a service period.</li> </ol>
	<ol> <li>If the user is not registered for IDeAS e-Services, option to register is available at <u>https://eservices.nsdl.com</u>. Select "Register Online for IDeAS</li> </ol>



	"Portal or click at
	https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp
	<ul> <li>3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <u>https://www.evoting.nsdl.com/</u> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.</li> </ul>
Individual Shareholders (holding securities in demat mode) login through their <b>Depository</b> <b>Participants</b>	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e- Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <u>helpdesk.evoting@cdslindia.com</u> or contact at toll free no. 1800 22 55 33
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30

- (iv) Login method for e-Voting and joining virtual meeting for shareholders other than individual shareholders holding in Demat form & physical shareholders.
  - 1) The shareholders should log on to the e-voting website www.evotingindia.com
  - 2) Click on "Shareholders" module.



- 3) Now enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- 4) Next enter the Image Verification as displayed and Click on Login.
- 5) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier e-voting of any company, then your existing password is to be used.
- 6) If you are a first-time user follow the steps given below:

	For Shareholders holding shares in Demat Form other than individual and Physica	
	Form	
PAN	<ul> <li>Enter your 10-digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</li> <li>Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.</li> </ul>	
Dividend	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded	
Bank	in your demat account or in the company records in order to login.	
Details OR Date of Birth (DOB)	• If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).	

- (v) After entering these details appropriately, click on "SUBMIT" tab.
- (vi) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (vii) For shareholders holding shares in physical form, the details can be used only for evoting on the resolutions contained in this Notice.
- (viii) Click on the EVSN for the relevant <Company Name> on which you choose to vote.



- (ix) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (x) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xi) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xiii) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xiv) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xv) There is also an optional provision to upload BR/POA if any uploaded, which will be made available to scrutinizer for verification.

# (xvi) Additional Facility for Non – Individual Shareholders and Custodians –For Remote Voting only.

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to <u>www.evotingindia.com</u> and register themselves in the "Corporates" module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <u>helpdesk.evoting@cdslindia.com</u>.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to <u>helpdesk.evoting@cdslindia.com</u> and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; <a href="mailto:rscm@ramcotex.com">rscm@ramcotex.com</a>, if they have voted from



individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

# Process for those Shareholders whose Email/Mobile No. are not registered with The Company/Depositories.

- 1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to Company/RTA email id.
- 2. For Demat shareholders -, Please update your email id & mobile no. with your respective Depository Participant (DP)
- 3. For Individual Demat shareholders Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.

If you have any queries or issues regarding e-Voting from the CDSL e-Voting System, you can write an email to helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call at toll free no.

1800 22 55 33

# Explanatory Statement of Material Facts Pursuant to Section 102(1) Of The Companies Act, 2013

#### **Resolution 1**

Nomination and Remuneration Committee recommended Shri P.A. Ramasubramania Raja (DIN: 10157477) aged 54 years to the Board as Additional Director under Independent Director category on 24<sup>th</sup> May, 2023 pursuant to the provisions of Section 161(1) of the Companies Act, 2013 ('the Act') and Article 116 of the Articles of Association of the Company.

Shri P.A. Ramasubramania Raja holds an Engineering in Electronics & Communication. His experience especially in the field of Administration and Technology in various Industries would be beneficial in the deliberations of the Board. He does not hold Directorship in any other Companies

As per Sections 149 and 152 of the Act and the rules thereunder, a Director can be appointed with the approval of the Members and as per Regulation 17 of the Listing Regulations, Director can be appointed subject to approval of the Members by way of a special resolution to be obtained at the next general meeting or within a period of three months from the date of appointment, whichever is earlier. Accordingly, approval of the Members is being sought



for the appointment of Shri P.A.Ramasubramania Raja as a Director and an Independent Director of the Company

The resolution seeks Members' approval for his appointment as an Independent Director for 5 consecutive years from the date of his appointment. He has furnished a declaration pursuant to Section 149(6) of the Companies Act, 2013 that he meets the criteria of independence and is hence eligible for appointment as an Independent Director. In the opinion of the Board, Shri P.A.Ramasubramania Raja fulfils the conditions specified in the Act and the Rules made thereunder and he is independent of the Management. He holds 2,640 shares in The Ramaraju Surgical Cotton Mills Limited.

A copy of the letter of appointment issued Shri P.A.Ramasubramania Raja would be available for inspection without any fee by the Members at the Registered Office of the Company during normal business hours on any working day

Your Directors recommend the said Resolution for approval by the Members by way of a Special Resolution

As required under Regulation 36 of the Listing Regulations and Clause 1.2.5 of Secretarial Standard-2, other requisite information is annexed hereto, and forms a part of this Postal Ballot Notice.

#### **Disclosure of Interest**

Except Shri P.A.Ramasubramania Raja, being the appointee, none of the other Directors, Key Managerial Personnel of the Company and their relatives are in anyway concerned or interested, financially or otherwise, in the resolution set out in this Postal Ballot Notice.

By order of the Board of Directors

Date: 04.07.2023 Place: Rajapalayam N.R.K.Ramkumar Raja Managing Director DIN: 01948373



### Additional Information on Director Seeking Appointment

Details of Director seeking appointment pursuant to Regulation 36 of Securities Exchange Board of India (Listing Obligation & Disclosure Requirements) Regulation, 2015 and Secretarial Standard 2 on General Meetings issued by the Institute of Company Secretaries of India.

Name	Shri. P.A.Ramasubramania Raja
Director Identification Number	10157477
Date of Birth & Age	30.06.1969 & 54 years
Qualification	Bachelor's degree in Electronics & Communication
Nature of expertise in specific functional areas	His induction as Independent Director would ensure appropriate balance of skills, experience and knowledge in the Board of Directors. His experience especially in the field of Administration and Technology in various Industries would be beneficial in the deliberations of the Board
Date of appointment	24 <sup>th</sup> May, 2023
Terms and conditions of appointment	It is proposed to appoint Shri.P.A.Ramasubramania Raja as Non-Executive Independent Director of the Company not liable to retire by rotation for a period of five years with effect from 24 <sup>th</sup> May, 2023.
Remuneration last drawn	Terms and Conditions of appointment are in accordance with the Nomination and Remuneration policy. The same is available for inspection by the members and is also provided on the Company's website i.e <u>www.ramarajusurgical.com</u>
	Not Applicable
Remuneration proposed to be given	The Independent Director shall be entitled to receive remuneration by way of sitting fees for attending the meetings of the Board and Committees thereof, reimbursement of expenses incurred by you in connection with attending the Board meetings, Committee Meetings, General Meetings and in relation to the business of the Company towards hotel accommodation travelling and other out-of-pocket expenses.
Listed entities in which the person	Except, the appointing company, he does not hold
holds the directorship and the membership of Committees of the board along with the listed entities from which the person has resigned in the past three years	Directorship in any other companies
Number of shares held in the Company	2,640 Shares
Relationship with the other Directors and Key Managerial Personnel or their respective relatives	Nil